**Please make sure you carefully review the Position Description before you make the decision to apply.**

**Completed Application Forms should not be more than five (5) pages in length and**

**must reach Provincial Nominations Chair by: Friday, January 27, 2016 11:59 pm.**

**Personal Information**

**Name (first, last):**

**iMIS #**

**Address:**

**Contact information:**

**Daytime: Phone: email:**

**Evening: Phone: email:**

**When is the best time to contact you, during the day or in the evening?**

**Languages Spoken: Understood: Written:**

**Volunteer Experience**

Please provide details regarding any relevant Volunteer/Board/Governance experience gained from outside of GGC (GGC experience is contained in your IMIS record).

Please include the name of the organization, dates, the position and a brief description of your responsibilities.

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| **volunteer position** | **organization** | **responsibilities** | **dates** |
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**Skills/Experience**

List your skills/experience as related to the position of Provincial Commissioner:

(e.g. leadership/management, communication, governance, financial, legal, public relations, risk management, property management, etc.). Give a brief description of how you obtained this experience (GGC experience is contained in your iMIS record).

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**Operational Planning Experience**

What operational planning experience have you had within Guiding, volunteer and/or business roles?

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**Human Resource Experience**

What human resource experience have you had within Guiding, volunteer and/or business roles?

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**Education, certification and continuous professional development**

Please summarize your education, certification and continuous professional development.

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**Awards**

Please provide a list of awards earned outside of Guiding.

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**Application Questions**

1. **Describe your involvement in an operational planning experience that resulted in the advancement of the organization/group/business.**
2. **Describe your most challenging experience with people management.**
3. **Give an example of an instance where you had to build consensus on a contentious issue. What worked and what didn’t?**
4. **What is your experience in chairing meetings? What is your leadership style?**
5. **This position is a champion in your province for the National Strategic Plan. Have you had any experience with developing strategies to achieve the objectives of the National Strategic Plan? Please elaborate.**
6. **Girl Guides of Canada may be implementing significant changes to its programming for girls in the future. As Provincial Commissioner, how would you communicate this with the membership to help create a smooth transition and generate enthusiasm and buy-in from both girls and Guiders, anticipating that the decision might not be popular with certain populations of our membership?**
7. **Strategic Priority 1 in the current GGC Strategic Plan is “Dynamic Programming for Girl Greatness”, including girl engagement, building girls capacity for leadership, girls making a difference in their communities, and supporting/enhancing Guiders’ ability to provide great Guiding experiences. How could programming be better delivered in your province?**
8. **Describe a time when you had to champion a decision that was not your personal viewpoint.**
9. **Give an example when you motivated other(s) to take on a leadership role. What did you do?**
10. **What are the top three most important issues facing Girl Guides in your province? How would you address them?**
11. **What personal attributes would make you a strong Provincial Commissioner? In what areas would you need support?**

**If shortlisted and interviewed for the Provincial Commissioner position, three references, not related to you, may be contacted. As a Member of GGC, two of your references should be from within Guiding, who can provide information on your leadership skills/experience and one outside reference. Please provide their contact information.**

|  |  |  |
| --- | --- | --- |
| Reference Name | Contact Information | In what capacity known?For how long? |
|  | Email:Home: Work: |  |
|  | Email:Home: Work: |  |
|  | Email:Home: Work: |  |

**E-mail your completed application and resume/CV to your Provincial Nominations Chair at:**

nominations@girlguides.nb.ca

**NO FAXES OR MAILED COPIES PLEASE**

***Disclaimer: All information and documents relating to your application and the application process will be shared with the electorate in a manner that is equitable to all candidates.***

***Privacy: We protect and respect your privacy. Your personal information is used to communicate within our organization. We do not provide or sell this information outside our organization. For further information, see our privacy statement at www.girlguides.ca***